

POSITION DESCRIPTION

COMMUNITY GARDEN MAINTENANCE SUPPORT



Position Summary

This position works with the Public Housing Community Gardens Program Maintenance Officer to provide labour and functional support as required.

Duties and Responsibilities

The objective of this position is to support the ongoing general maintenance of our community gardens. Tasks will include, but not limited to, moving soil, removing waste from gardens, repairing timber plots, changing taps, cutting grass, installing new garden beds and paths and other minor repairs.

Key Selection Criteria

Qualifications

- Would suit someone studying horticulture or a related field

Experience

- Either paid, volunteer experience or internship in a similar role (horticultural maintenance) for a minimum of 6 months
- Experience working with low income and migrant communities is desirable

Skills

- Capacity for manual labour
- Ability to use common tools such as drills, saws, hammers, shovels etc
- Comfortable working outdoors
- Good listening skills
- Strong problem solving skills
- Ability to work independently and within a team environment

Other

- Must be over 21 (this is required for vehicle hire)
- A current full Victorian Drivers Licence, preferably with capacity to drive a manual vehicle
- A current Police Check and Working With Children Check
- Sound knowledge of Occupational Health and Safety (OHS) principles and practices.
- Commitment to the mission, vision and organisational goals of Cultivating Community

About Cultivating Community

Cultivating Community is about people, communities, gardening, farming, the environment and food. Our mission is to work with diverse and low-income communities to create fair, secure and resilient food systems. A love of gardening and good food is a passion shared by everybody involved in Cultivating Community. For further information see www.cultivatingcommunity.org.au.

Public Housing Community Garden Program

Cultivating Community has a long history of involvement with Public Housing Community gardens. Since 2002 we have been funded by the Victorian State Government to manage community gardens across 21 Public Housing estates, providing opportunities for low income communities to access healthy, affordable and culturally appropriate food. Today we support over 700 gardeners to keep their food culture and traditions alive, making these community gardens a place of cultural sharing and harmony.

Organisational Relationships and Accountability

Reports to: Public Housing Community Gardens Program Maintenance Officer

Direct reports: None

Other Internal Liaisons: Collaborative working relationship with other Cultivating Community staff